



# WILDFIRE EVACUATION CHECKLIST

Register for *Alert Marin* at [www.alertmarin.org](http://www.alertmarin.org) to receive evacuation notices by email, phone, or text. If evacuation is anticipated and time allows, follow this checklist to give your family and home the best chance of survival. Print a copy of this page and complete the Family Communication Plan on the opposite side for each family member to keep in your "Go Kit(s)." Evacuation notices sent through Alert Marin will use the following terminology:

## EVACUATION ORDER

Leave now! Evacuate immediately, do not delay to gather valuables or prepare your home. Follow any directions given in the evacuation order.

## EVACUATION WARNING

Evacuate as soon as possible. A short delay to gather your *Go Kit* and prepare your home (see below) may be ok. Leave if you feel unsafe.

## SHELTER IN PLACE

Stay in your current location or the safest nearby building or unburnable area. May be required when evacuation is impossible or too dangerous.

## ON YOUR PERSON

- Dress all family members in long sleeves and long pants - heavy cotton or wool is preferable no matter how hot it is.
- Wear leather gloves, head, and eye protection - full coverage goggles are best.
- Cover your face with a dry bandanna or (cotton or wool) scarf over an N95 respirator.
- Carry a headlamp and flashlight (even during the day), cell phone, and spare battery.
- Carry car keys, wallet, and ID on your person.
- Drink lots of water and stay hydrated.
- Put your "Go Kit" in your vehicle.

## PETS & ANIMALS

- Locate your pets and place in carriers NOW. You will not be able to catch them when the fire approaches.
- Be sure your pets wear tags and microchips.
- Place carriers (with your pets in them) near the front door, with fresh water and extra food.
- Prepare horses and large animals for transport and consider moving them to a safe location early, before evacuation is ordered.

## INSIDE THE HOUSE

- Shut all windows and doors, interior and exterior, and leave them unlocked.
- Remove combustible window shades and lightweight curtains; close metal shutters.
- Move combustible furniture to the center of the room, away from windows and doors.
- Shut off gas at the meter or propane tank; turn off pilot lights.
- Leave indoor and outdoor lights on so firefighters can see your house under smoky conditions.
- Shut off air conditioning and house fans.

## OUTSIDE & IN NEIGHBORHOOD

- Gather up combustible items outside the house and bring them inside (patio furniture, children's toys, door mats, trash cans, etc). *Optionally move them at least 30' from any structure, or place in your pool.*
- Turn off propane tanks.
- Move propane BBQ appliances indoors or at least 30' from structures and close tank valves.
- Connect garden hoses to outside water valves or spigots for use by firefighters. Attach squeeze-grip nozzles if you have them.
- Fill water buckets and place them around the outside of house, especially near decks and fences.
- Don't leave sprinklers on or water running, they are ineffective and can reduce critical water pressure for the entire neighborhood.
- Hosing your roof down is dangerous and ineffective. Clean your gutters and blow leaves away from house instead (only if time allows).
- Leave exterior lights on so your home is visible to firefighters in the smoke or darkness of night.
- Back your car into the driveway so it is facing out, with vehicle loaded and all doors and windows closed.
- Unlock and prop open fence and side gates.
- Place ladder(s) at the corner(s) of structures for firefighters to quickly access the roof.
- Seal attic and ground vents with pre-cut plywood or commercial seals.
- Patrol your property and monitor the fire situation.
- Don't wait for an evacuation order if you feel threatened.
- Check on or call neighbors and make sure they are aware and preparing to leave.
- Assist elderly or disabled residents.
- Carpool to reduce traffic when evacuating!



# Family Emergency Communication Plan

Write your family's name above

## Family Emergency Communication Plan

### HOUSEHOLD INFORMATION

Home #: .....

Address: .....

Name: ..... Mobile #: .....

Other # or social media: ..... Email: .....

Important medical or other information: .....

Name: ..... Mobile #: .....

Other # or social media: ..... Email: .....

Important medical or other information: .....

FOLD HERE

### IN CASE OF EMERGENCY (ICE) CONTACT

Name: ..... Mobile #: .....

Home #: ..... Email: .....

Address: .....

### OUT-OF-TOWN CONTACT

Name: ..... Mobile #: .....

Home #: ..... Email: .....

Address: .....

### EMERGENCY MEETING PLACES

Indoor: .....

Instructions: .....

Neighborhood: .....

Instructions: .....

FOLD HERE

Out-of-Neighborhood: .....

Address: .....

Instructions: .....

Out-of-Town: .....

Address: .....

Instructions: .....

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### SCHOOL, CHILDCARE, CAREGIVER, AND WORKPLACE EMERGENCY PLANS

Name: .....

Address: .....

Emergency/Hotline #: ..... Website: .....

Emergency Plan/Pick-Up: .....

Name: .....

Address: .....

Emergency/Hotline #: ..... Website: .....

Emergency Plan/Pick-Up: .....

### IMPORTANT NUMBERS OR INFORMATION

Police: ..... Dial 911 or #: .....

Fire: ..... Dial 911 or #: .....

Poison Control: ..... #: .....

Doctor: ..... #: .....

Doctor: ..... #: .....

Pediatrician: ..... #: .....

Dentist: ..... #: .....

Medical Insurance: ..... #: .....

Policy #: .....

Medical Insurance: ..... #: .....

Policy #: .....

Hospital/Clinic: ..... #: .....

Pharmacy: ..... #: .....

Homeowner/Rental Insurance: ..... #: .....

Policy #: .....

Flood Insurance: ..... #: .....

Policy #: .....

Veterinarian: ..... #: .....

Kennel: ..... #: .....

Electric Company: ..... #: .....

Gas Company: ..... #: .....

Water Company: ..... #: .....

Alternate/Accessible Transportation: ..... #: .....

Other: .....

Other: .....

FOLD HERE

Name: .....

Address: .....

Emergency/Hotline #: ..... Website: .....

Emergency Plan/Pick-Up: .....

Name: .....

Address: .....

Emergency/Hotline #: ..... Website: .....

Emergency Plan/Pick-Up: .....